



# JOIN OUR TEAM

Federal Bank, one of India's leading Private Sector Banks, is inviting application from candidates who fulfill the eligibility criteria prescribed (as detailed below) for the post of Bankman to fill up the requirements identified in the notified Branches / Offices of the Bank.

## WHO CAN APPLY

- ▶ **Educational Qualification** (as on 01.01.2022) - Candidates should have passed Standard Xth / SSC / equivalent examination but not passed Graduation.
- ▶ **Age** (as on 01.01.2022) - Candidates should not be, below 18 years of age & above 20 years. Candidates should be born in between 01.01.2002 and 01.01.2004 (both dates inclusive).
- ▶ **Age Relaxation** - The following categories are eligible for relaxation up to a maximum of 5 years in upper age limit. Such candidates should have been born in between 01.01.1997 and 01.01.2004 (both dates inclusive).
  1. Candidates who have worked in any of the Branches / Offices of Federal Bank as temporary Bankman / Driver.
  2. Candidates belonging to SC / ST category.
- ▶ **Place of Domicile** - The place of domicile of the candidate should be located within the same district of notified Branch / Office (OR) within 20 km from notified Branch / Office.
- ▶ **Knowledge in Computer Operations** - Candidates should have adequate knowledge in Microsoft Office and should have undergone at least a one-month (basic / foundation) training programme in MS Office.
- ▶ **Nationality** - Candidates shall be a citizen of India.
- ▶ **Others** - Preference will be given to the candidates holding a valid Driving Licence.

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## PROBATION PERIOD

Candidates selected for the post of Bankman will be on probation for a period of 6 months. The period of probation is liable to be extended, and / or the employment is liable to be terminated, if the candidate fails to complete the period of probation satisfactorily.

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## BASIC PAY AND OTHER EMOLUMENTS

Presently the starting Basic Pay (applicable to Bankman) is ₹14500 in the scale of pay ₹14500-500/4-16500-615/5-19575-740/4-22535-870/3-25145-1000/3-28145+9stagnation increments. The selected candidates will also be eligible for DA, HRA, Health Insurance and other allowances & perquisites as per rules in force from time to time.

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## NOTIFIED BRANCHES / OFFICES

Recruitment notification will be published in the Notice Board of the notified Branches / Offices.

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## LOCATION

Candidates selected shall be posted in any of the Branches/Offices of the Bank and is liable to be transferred to any of the Branches/Offices depending upon the administrative requirements.

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## SELECTION STAGES

The recruitment process comprises of various stages, which includes Aptitude Test and Personal Interview or any other mode of selection to be decided by the Bank. The Bank reserves the right to shortlist only the requisite number of candidates in the selection stages based on the administrative requirements. The initial short-listing of the candidates will be made on the basis of the candidate's performance in the Aptitude Test. The Bank reserves the right to call only the requisite number of candidates for Personal Interview, after short-listing as aforesaid.

The mode of the selection process will be depending upon the prevailing situation / number of candidates / discretion of the Bank. Candidates shall note that Marks / Ratings secured by the candidates during the selection process will be confidential and the same will not be disclosed to the candidates. The decision of the Bank with respect to the qualifying criteria in each selection stage will be final and binding on the candidates.



### a) Aptitude Test

Bank proposes to conduct the Aptitude Test at various centers across the country. The Aptitude Test will comprise of objective type multiple choice questions consisting of 4 sections as given below:

Sl No	Sections	No of Questions	Max Marks	Time
1	Basic Mathematics	15	15	Composite time 90 Minutes
2	Reasoning	15	15	
3	Basic English	15	15	
4	Basic Computer Knowledge	15	15	
<b>Total</b>		<b>60</b>	<b>60</b>	

- ▶ The examination will be conducted online and the medium of the Aptitude Test will be English
- ▶ There will NOT be penalty for wrong answers marked by the candidates



### b) Personal Interview

Candidates shortlisted based on the Aptitude Test alone will be considered for Personal Interview. Personal Interview of the shortlisted candidates will be scheduled at various centres across the country at the discretion of the Bank.

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## DOCUMENT SUBMISSION

Candidate shortlisted from the Aptitude Test would be required to download the Fed-Recruit Mobile Application and upload the following documents for further processing. The original of the same shall be submitted during the time of Personal Interview and at the time of joining the Bank.

- ▶ SSC Book / Certificate / Mark List of matriculation or equivalent examination.
- ▶ Certificate / Mark List of Higher Secondary / Diploma or equivalent examination (if applicable).
- ▶ Certificate / Mark Lists in proof of candidate having pursued Graduation (if applicable).
- ▶ Valid identity proof and address proof (Aadhar Card, Passport, Voters ID, Driving License, Pan Card etc)
- ▶ Document in proof of date of birth if the same is not available in the identity proof or address proof.
- ▶ Certificate of MS Office training undergone by the candidate.
- ▶ Domicile Certificate issued by the Competent Authority.
- ▶ Declaration in the format to be shared by the Bank.
- ▶ In the case of candidates having experience in Federal Bank as temporary Bankman/Driver, appointment order and relieving order in connection with temporary engagement.
- ▶ In the case of SC / ST candidates, Caste Certificate issued by the Competent Authority.
- ▶ Any other Certificates / Documents as specified by the Bank.

**Note:** Candidates who fail to submit the required documents within the stipulated time period as informed by the Bank will be considered as ineligible and candidature of all such candidates will be rejected without any notice and compensation.

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### REGISTRATION PERIOD

To submit applications online, candidates should log on to Bank's website [www.federalbank.co.in](http://www.federalbank.co.in) between 01.03.2022 and 30.04.2022, follow the link 'Careers' and click the link 'Recruitment Process for Bankman'. Read the eligibility criteria, instructions and conditions carefully and click on 'Apply Now' button

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### Application Fee Details

Application fees can be paid online only through the payment gateway, using a Debit Card (RuPay/Visa/MasterCard), Credit Card, UPI or Internet Banking. On successful completion of the transaction through the payment gateway, an E-Receipt will be generated with the payment details.

Category	Application Fee (₹)*
General / Others	250
SC / ST	50

\*Online transaction charges & GST at applicable rates (@18%) to be charged extra

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### OTHER INSTRUCTIONS & GENERAL CONDITIONS

- ▶ The access to the Bank's website could be delayed towards the closing date for submitting the online registration due to heavy internet traffic. So, the candidates are advised to avoid last minute rush and make use of the time span available for submitting the applications online. Candidates in their own interest are advised to submit online applications well before the last date.
- ▶ The Bank takes no responsibility for any delay in online registration or communication.
- ▶ Candidates should submit only one application. Candidature of applicants submitting more than one application is liable to be cancelled without notice and compensation.
- ▶ Candidate applying for the selection process should not have any criminal record.
- ▶ The Bank has the right to reject any application / candidature at any stage without assigning any reason and the decision of the Bank shall be final.
- ▶ If any information furnished by the candidates in the application is found to be false / not correct / misrepresented, their candidature is liable to be cancelled at any stage without notice and compensation.
- ▶ Application fee once paid will NOT BE refunded as per the refund policy on any account under any circumstances.
- ▶ In case the card or bank account gets debited for the failed transaction, the amount will be refunded within 14 working days. If the amount is not credited within 14 working days, candidates are advised to take up the matter separately with the Bank from which they had initiated the transaction.
- ▶ If the number of applications received is more, Bank reserves the right to restrict the number of candidates to be called for Aptitude Test / Personal Interview.
- ▶ Request for change of date or time for any selection stage/s shall not be entertained.
- ▶ The Bank reserves the right to allot the candidate to any centre, to advance / postpone / reschedule the Aptitude Test, Personal Interview dates and/ or to add or delete or modify/ change the centre and venues and/ or cancel the selection process on account of technical or administrative exigencies or any other reason.
- ▶ After submitting the application, candidates are advised not to change their facial appearance until the selection process is complete.

- ▶ Federal Bank reserves the right to make changes to the process at their discretion.
- ▶ No vendor, agency or individual has been authorised to charge any fee for the selection process.
- ▶ During the selection process, if a candidate is found guilty of any unfair means at any stage of the process, he/ she is liable to be disqualified from the selection stage/s.
- ▶ Employment of the selected candidates will be subject to his / her being declared medically fit by the Bank's Medical Officer, satisfactory report about his / her character and antecedents by the Police Authorities, satisfactory references from respectable referees, verification of Certificates and completion of all other formalities to the complete satisfaction of the Bank.



For any clarifications candidates may contact at [careers@federalbank.co.in](mailto:careers@federalbank.co.in)

Canvassing in any form will be a **DISQUALIFICATION.**

