

FEDERAL BANK HORMIS MEMORIAL FOUNDATION

APPLICATION FOR SCHOLARSHIPS 2019-20 BATCH



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I hereby solemnly confirm that the above facts are true to the best of my knowledge.

Signature of Student

Signature of Parent/ Guardian

Instruction for the students

1. Print the application form and fill the details
2. Attach copies of the following documents
 - a. Copy of Admission letter
 - b. Copy of Bonafide certificate from the college
 - c. Copy of Course fee structure
 - d. Copy of Mark sheets of Qualifying examination. (if originals are already submitted to the college and not available for verification, attach copy of the marksheet attested by the head of the college of study)
 - e. *Copy of Family income certificate issued by village authorities
 - f. Copy of nativity certificate
 - g. Copy of ID proof & Address proof
 - h. Copy of Medical certificate (applicable for physically challenged students)
3. Visit Branch head of Federal Bank Branch near to the place of domicile of the students along with Originals of the documents for verification and submit the application form along with the copy of the required documents to the Federal Bank Branch Head/ Officer in charge.
4. **Last date of submission of application at the branches & completion of the verification of documents – 31/12/2019**
5. Incomplete applications will not be considered

For Branch use only

Branch Name :
State :
Date of receipt of application :
Date of verification of documents :
Verified by (Name) :
(Designation) :

Signature

Checklist

S No	Item	Yes/No
1	Confirmed the physical presence of the student	
2	Application form along with photo	
3	Admission letter	
4	Bonafide Certificate	
5	Fee Structure	
6	Qualifying exam mark sheets (12 th /Graduation as applicable)	
7	*Income Certificate	
8	Nativity Certificate	
9	ID & Address proof	
10	Medical Certificate (for physically Challenged)	

***In the case of special category (Scholarships to dependant wards of martyred armed forces services personnel annual income certificate is not required. But document evidencing martyrdom of parent is to be submitted)**

Date:

Signature:

Name:
Designation & seal:

Instruction for branches

1. Ensure all relevant columns in the application forms are filled.
2. Identify and certify the physical presence of the student as per the KYC Documents submitted.
3. Verify the photocopies and certify the genuineness by stamping "Original Seen and Verified"
4. Forward the application form and certified copy of the documents to **CSR Department, Federal Towers, Marine Drive, Ernakulam** on the date of verification itself. **Email: csr@federalbank.co.in**